



Dear parent/guardian,

Healesville Primary School is looking forward to another great year of teaching and learning and would like to advise you of Healesville Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide our school with school supplies.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Tracey Robertson Smith (Principal)

Lisa Hodgson (School Council President)

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper • Science – chemicals & science kits • Mathematics – numeracy equipment • English – book boxes • Sports – equipment 	\$40
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$20
<i>Swimming and water safety program</i>	\$60
<i>Whole school events</i> <ul style="list-style-type: none"> • Athletics carnival - entry and transport • Swimming carnival – entry and transport 	\$20
Total Curriculum Contributions	\$180

Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$2
<i>School grounds maintenance and improvements</i>	\$10
Total Other Contributions	\$12

Educational items for students to own

Attached is a list of items that the school recommends you purchase from [third party provider] for your child to individually own and use.

- Coloured pencils
- Pencil case
- Colouring or activity book

Extra-Curricular Items and Activities – provided on a user-pays basis

Extra-Curricular Items and Activities	Amount
<i>School camp- approximately \$300 for 3/4 camp and 5/6 camp</i>	\$300
<i>Excursion to be scheduled- approximately \$20</i>	\$20

Total Extra-Curricular Items and Activities	\$320
--	--------------

Financial Support for Families

Healesville Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Louise George

Ph: 03 59624053 | Email: Louise.George@education.vic.gov.au

Payment methods

Credit card-through Compass

Credit card-over the phone

Credit card-at the school office

BPay (Bank Transfer)

Cash-at the school office

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.